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| CLASSIFICATION: | Energy Analyst |
| TECHNICAL EMPHASIS: | <i>Biological Resources</i> |
| TENURE/TIMEBASE: | Permanent/ Full-time |
| SALARY: | Range A \$2,817 - \$3,449 Range B \$3,050 - \$3,768 Range C \$3,658 - \$4,532 |
| LOCATION: | Siting, Transmission and Environmental Protection Division Environmental Office Sacramento, CA |
| FINAL FILING DATE: | Until Filled |

The California Energy Commission is looking for a qualified candidate for the Siting, Transmission and Environmental Protection (STEP) division to help shape California's critical energy future. The STEP division ensures that energy facilities are authorized in an expeditious, safe and environmentally acceptable manner. We prepare environmental documentation for the Commission as required by the California Environmental Quality Act (CEQA). To attain our objectives, the division maintains a committed and creative staff of experts in more than 20 environmental and engineering disciplines. The division's range of technical expertise allows it to perform balanced independent evaluations of complex and controversial projects.

DUTIES/RESPONSIBILITIES: Under the direct supervision of the Biological Resources Unit Senior, the Energy Analyst will participate in environmental analyses of average difficulty assessing biological resource implications for energy facility siting cases and planning studies. The incumbent will assist Planners by gathering data, drafting analyses, and providing support at workshops.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful candidate should possess a Bachelors degree in natural sciences and have experience in biological resources fieldwork. Additional desirable qualifications include excellent writing, editing, communication and organization skills, as well as the ability to manage multiple assignments with varying priorities. Candidates should have general knowledge of CEQA, the Commission's Siting Regulations and California's diverse environment. The incumbent must have proficient computer skills in using MS word, Excel spreadsheet, presentation and graphing programs, electronic mail, internet. The successful candidate will be required to have the ability, as well as flexibility to travel for participation in site visits, public workshops and hearings.

WHO MAY APPLY: Eligible candidates who are current state employees with status in the above classification, lateral transfers from an equivalent class who meet the minimum qualifications of this classification, former state employees who can reinstate into this class or persons who are reachable on a current employment list for this classification. Appointment is subject to the provisions of the SROA process: SROA/SURPLUS/ REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter in order to be considered. Applications will be screened and the most qualified may be contacted for an interview.

(over)

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature, to the contact/address listed below. Electronic applications will not be accepted. **You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), RPA #760-457 and Position #760-5837-013 in the “Explanation Section” of the STD. 678.**

Please Note: *Possession of the minimum qualifications will be verified prior to the interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant’s name may be removed from the eligibility list.*

SUBMIT APPLICATIONS TO:

California Energy Commission
Personnel Services Office
Attn: RPA 760-457
1516 9th Street, MS-3
Sacramento, CA 95814

View full Duty Statement:

<http://www.energy.ca.gov/careers/jobs.html>

For additional questions regarding this recruitment, you may contact (916) 654-4305 or email personnel/services@energy.ca.gov.

California Relay (Telephone) Service – TDD Phones: 1-800-735-2929 and Voice Phones: 1-800-735-2922